



## Winter Maintenance – Daily Operational Report

To: Portsmouth City Council			Date:		Time:		
Winter Maintenance Officer (Name):							
Period Covered Dates:		From:		To:			
Period Covered Times:		From:		To:			
Operational Summary							
Route No	Proposed Treatment			Actual Treatment			Comments
	Spread Rate (g/m <sup>2</sup> )	Start Time	Finish Time	Spread Rate (g/m <sup>2</sup> )	Start Time	Finish Time	
FW Treatment Activity:							
Road Closures:							
Salt Stock remaining at 0800 hours:				Salt Supply expected in next 24 hours:			
Additional Comments:							
Escalation Changes:							

# ROUTE MONITORING SHEET – PRIORITY 1 & 2

Route / Vehicle 1

Date: \_\_\_\_\_

ROUTE	FLEET NO	DRIVER	TIME ON	TIME OFF	LOAD	PLOUGH FITTED	SPREAD RATE	VEHICLE CONDITION/ PROBLEMS	COMMENTS
<b>Priority 1</b>									
1									
5									
6									
7									
M275									
<b>Priority 2</b>									
18									
19									
21									
24									
M275									

<b>START WEIGHT:</b>	<b>FINISH WEIGHT:</b>
----------------------	-----------------------

Driver's Signature upon completion: \_\_\_\_\_

# ROUTE MONITORING SHEET – PRIORITY 1 & 2

Route / Vehicle 2

Date: \_\_\_\_\_

ROUTE	FLEET NO	DRIVER	TIME ON	TIME OFF	LOAD	PLOUGH FITTED	SPREAD RATE	VEHICLE CONDITION/ PROBLEMS	COMMENTS
<b>Priority 1</b>									
2									
3									
4									
M275									
<b>Priority 2</b>									
13									
14									
15									
16									
M275									

<b>START WEIGHT:</b>	<b>FINISH WEIGHT:</b>
----------------------	-----------------------

Driver's Signature upon completion: \_\_\_\_\_

# ROUTE MONITORING SHEET – PRIORITY 1 & 2

Route / Vehicle 3

Date: \_\_\_\_\_

ROUTE	FLEET NO	DRIVER	TIME ON	TIME OFF	LOAD	PLOUGH FITTED	SPREAD RATE	VEHICLE CONDITION/ PROBLEMS	COMMENTS
<b>Priority 1</b>									
8									
9									
10									
11									
12									
M275									
<b>Priority 2</b>									
17									
20									
22									
23									
25									
M275									

<b>START WEIGHT:</b>	<b>FINISH WEIGHT:</b>
----------------------	-----------------------

Driver's Signature upon completion: \_\_\_\_\_

# Appendix L

## Snow Desk Content

The Snow Desk room shall contain the following equipment as a minimum;

- 1 PC / laptop with, email facilities, self sufficient broadband Internet access and network access to Colas company systems, email facilities
- 1 large scale street maps of the network showing termination points
- 1 large scale street maps of the network
- 1 laminated copy of the gritting routes
- 1 copy of the Network roads hierarchy map
- 1 copy of the current winter WMDO and WMSM rota
- 1 copy of the Code of Practice for Maintenance Management
- 1 copy of the ICE Design and Practice Guide for Highway Winter Maintenance
- 1 copy of the Emergency Services Plan
- 1 copy of the HCC Winter Maintenance Plan
- 1 copy of the emergency telephone contact list
- 1 copy of the Winter Service Plan
- 1 FM/MW Radio, main powered with battery backup
- 1 TV set
- 2 land line telephones

# Appendix M

## Section 8 Agreement between PCC & HCC



